

Parent Handbook 2011

About Camp NOLA Kidz:

At Camp NOLA Kidz, it is our mission to invest time and energy into the lives of children through the love of Jesus Christ. Each camp counselor and staff member at Camp NOLA Kidz strives to make a positive impact on the kids by guiding them, teaching them, and loving them on a daily basis. We have fun and stay active all day long! Children will participate in Bible story lessons, arts and crafts, recreation, swimming, music, and many other activities daily throughout the summer.

Camp Groups:

Children are divided into groups according to age. Each group is led by two camp counselors. There are five regular groups of children with the youngest group of children (Group 1) having completed kindergarten and 1st grade and the oldest group of children (Group 5) having completed 4th and 5th grades. The sixth group of children is called the Lifters and consists of children who have completed 6th – 8th grades. The Lifters do some of the same activities as the other campers, but also participate in many activities specifically designed for this older group of kids. For more info on the Lifters, check out the Lifters Page on the camp website.

Ages:

Children who have completed Kindergarten through completed 8th grade

Camp Hours:

7:30 AM – 8:45 AM – Before Care: Drop-off is at the Gym.

8:45 AM – 3:00 PM – Main Camp Hours: Pick-up at 3:00 is at the Price Building.

3:15 PM – 5:30 PM – After Care: Pick-up is in the Gym.

Drop-off Procedures:

- ❖ A camp counselor will be outside the door of the gym with the sign-in sheet.
- ❖ The camp counselor will record the time of drop-off to sign your child in. You do not have to personally sign your child in.
- ❖ Please wait until you see the camp counselor outside and your child enter the gym before leaving. You cannot drop your children off before 7:30 AM.

Pick-up Procedures:

- ❖ Parents must come inside to the designated sign-out table to sign children out. This is true for both regular pick-up time and after care pick-up. Regular pick-up is at the Price Building and after care pick-up is at the gym.
- ❖ Make sure that *you* record the time and your signature, not just initials.
- ❖ Pick-up payment receipts and any other special announcements during this time.

Swimming Lessons:

- ❖ Head Lifeguard: Mike Massaro
- ❖ The Gym office will be taking registration forms and payments for swim lessons.
- ❖ If you take your child(ren) to swim lessons, it is your responsibility to make sure they get signed-in for camp.

Camp T-shirts:

- ❖ Camp t-shirts must be worn everyday as this is an open campus.
- ❖ Each camper will receive one camp t-shirt covered in the registration fee.
- ❖ Additional t-shirts may be purchased.
- ❖ For any off-campus events (i.e. field trips), any camper not wearing his/her camp t-shirt will not be permitted to go.

What can your child(ren) bring to camp?

- ❖ Backpack
- ❖ Water bottle (Water only please)
- ❖ Swimsuit (Wear under clothes)
- ❖ Towel
- ❖ Goggles and Swimmies
- ❖ Tennis Shoes (No flip-flops please!)
- ❖ Extra change of clothes (including socks and underwear)
- ❖ Reading Books for School

What your child(ren) should leave at home:

- ❖ Toys, Cards, Purses
- ❖ Gum, Food/Drink (other than water) – Lunch and snacks are provided.
- ❖ MP3 Players, I-Pods, etc...
- ❖ Cell Phones – We have an office phone if you ever need to contact your child.

Lost and Found Policy

- ❖ Please put your child's name on all articles brought to camp. Thank you!
- ❖ Camp counselors are not responsible for lost items, but we will do our best to help you and your child(ren) find lost items and get them back to you.
- ❖ We will keep lost items in a box at the gym and at the Price building.
- ❖ We will donate lost and found items to a good cause on the 25th of each month and then on the last day of camp. Please do not come and ask for lost and found items after camp has ended.

Accidents and Injuries

- ❖ All accidents and injuries will be documented and filed.
- ❖ We will notify you immediately in the following situations: there is blood not contained in an adhesive strip; head injury; human bite which breaks the skin; any animal bite; an impaled object; broken or dislodged teeth; or any injury requiring professional medical attention.
- ❖ We will notify you immediately in the following situations: allergic reaction; skin changes, e.g. rash, spots, swelling, etc.; unusual breathing; dehydration; any temperature reading over 100; any illness requiring professional medical attention.

- ❖ When a child has a minor accident/injury (i.e. skinned knee), his or her counselor will discuss this with you during pick-up time.

Healthcare of Children

- ❖ If your child requires daily medication, please make sure you fill out a Medication Administration form. These forms can be picked up during Parent Orientation or at the Preschool Education Center during camp hours.
- ❖ Please be specific in giving information regarding medication, allergies, etc. to the camp staff.

Discipline Procedures

- ❖ Counselors will use a “step” system. Campers must follow the 5 camp rules and their individual group rules.
 - Step 1:** Every child, each day, begins on step 1. Children on step 1 are allowed three verbal warnings.
 - Step 2:** A child moves up to step 2 after the third verbal warning. When the child moves up to step 2, he/she is sent to the director or assistant director.
 - Step 3:** If, after talking to the director or assistant director, the child returns to his/her group and continues to disobey, then the director or assistant director will call the child’s parents.
 - Step 4:** If the child moves to step 3 three or more times in one week, then the director or assistant director will determine the amount of time the child will be suspended or expelled from camp.
- ❖ The 3rd step is when there is continued disobedience after the child meets with the director/assistant director. At this time, parents will be called.
- ❖ We do not tolerate fighting (physical or verbal). Any fighting will result in an immediate call to parents to discuss further actions.
- ❖ It is best for the children if the camp staff and parents will work together to make sure that the children are behaving in the proper ways so that all campers can experience the best summer at camp possible.
- ❖ While we hope this never occurs, there may be situations where the staff deems it necessary and reserves the right to send and/or suspend a camper from camp depending upon the severity of infraction.

The Seminary Campus

- ❖ Make sure you receive a map of the seminary campus. Please follow all posted speed limit signs and watch for children as you drive around the campus.
- ❖ Getting in the guard gate at the entrance of campus: Pick up a Camp NOLA Kidz 2011 pass and place it on your dashboard in order to enter and park on campus.

Contact Information

- ❖ Camp NOLA Kidz Office Phone: 504-816-8144
- ❖ Preschool Phone: 504-816-8585
- ❖ Fax: 504-816-8485
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